Course Load Policy

Intent:
The course load policy and procedure are designed to protect the academic integrity of the student through setting a guideline for the amount of in-class time and work. The policy and procedure are not designed to limit students, but to help them manage a reasonable amount of work for the given semester. The policy and procedure are designed in respect to policies on enrollment, financial aid, athletics, housing and loan repayment.

Policy:
1) Credit or course load refers to how many credits a student is taking in a given semester.
2) Course load affects a student's eligibility for financial aid, housing, participation in collegiate sports, and repayment of student loans.
3) Students have an enrollment status of
   a) **full-time** if they are taking 12 or more credits per semester.
   b) **part-time** if they are taking 11 or fewer credits per semester.
   c) **active** when enrolled for a semester.
   d) **inactive** when not enrolled.
4) A student's status does not change during the summer if enrolled for the subsequent fall semester.
5) A typical course load is 15 credits in fall (5 classes) and 15 credits in spring, with a course load of at least 16 credits for three of the eight semesters at ENC.
6) Students may register for up to 17 credit hours without paying additional tuition.
7) Students must be enrolled for 12 credits per semester to be billed at the block tuition rates shown in Tuition and Fees for the current academic year.
8) If a student is enrolled in more than 17 credit hours per semester, it is considered a course overload.
   a) Students must submit an academic petition for the overload credit
   b) Students who have earned at least 57 credits and have a cumulative gpa of at least a 3.0 may register for up to 3 credits of course overload without petition
   c) Students who are not in good academic standing are not allowed to register for a course overload.

Procedure: Course Overload
1. Students must submit an Academic Petition to the Registrar's Office by the drop deadline to obtain permission for a course overload.
2. Each credit hour over 17 credits will be charged per credit according to the rates shown in Tuition and Fees for the current academic year.

History:
1. Policy format modified on 5-31-07.
2. Amended 10-7-09
3. Updated by APC on11-12-10.